

Korpus Prava

LAW & TAX

HONG KONG

Registration
and administration
of companies

Schedule of Fees



№	Service description	Cost, €
The prices exclude VAT		
Registration		
1	Name approval Preparation of documents for company incorporation, drafting Articles of Association Filling out of the registration forms Registration of company in the Companies Registry Receipt of incorporation documents Apostille of documents Issue of Corporate register and Share certificate Preparation of Administrative agreement and Trust Deed Payment of fees and duties related to the registration	1700
2	Business Registration Certificate	350
Nominee and related services		
3	Nominee Shareholder (legal entity) / annual	500
4	Nominee Shareholder (physical person) / annual	1200
5	Director (legal entity) / annual ¹	1200
6	Director (physical person) / annual ¹	1800
7	Secretary service / annual: <ul style="list-style-type: none"> • Registered office • Incumbency Certificate • Share Certificate • Corporate Register • Assistance in communication with the courts, tax authorities, banks • Signing of the documents • Archiving of documents • Receipt and archiving of correspondence 	1200
8	Support in opening of a bank account	1500
9	Power of Attorney (including notary certification / certified true copy and apostille)	500
10	Compliance, KYC and AML monitoring / annual	850
Certificates and incorporation documents		
11	Certificate of Continuing Registration (equivalent to Certificate of Good Standing)	500
12	Additional set of Incorporation documents under apostille	1000
13	Additional Articles of Association: <ul style="list-style-type: none"> no Apostille under Apostille 	230 500
14	Additional incorporation certificates / per certificate: <ul style="list-style-type: none"> no Apostille under Apostille 	100 200
15	Apostille per document	100
16	Notary certification per document	350
17	Notary certification per several documents (two and more)	500
18	Notary certification per document under Apostille	450
19	Notary certification per several documents (two and more) under Apostille	600

1. According to the new Company Ordinance private companies must appoint one natural person as a physical director.

№	Service description	Cost, €
<i>The prices exclude VAT</i>		
Change in company structure		
20	Change of company name	1 000
21	Change of company address	1 000
22	Change of Director	1 000
23	Change of Shareholder: sale-purchase of shares inside the group with an instrument of transfer	1 000
	Change of Shareholder: sale-purchase of shares to a non-affiliated party, including an agreement of sale-purchase shares (on an hourly basis)	from 5 000
24	Change of Beneficial owner	1 000
25	Amendments to the Articles of Association	from 500
26	Additional Issue of shares (excluding government fees)	1 000
27	Reduction of share capital (excluding government fees and court costs)	1 000
28	Company liquidation (winding up)	from 6 000
29	Obtaining confirmation of offshore status	from 3 500
30	Company deregistration (strike off)	1 000
31	Restoration of the company (excluding government fees and court costs)	500
32	Company transfer from another service provider	2 000
33	Change of company details or client in bank's records	200
Other registration procedures		
34	Company search at the Registrar of Companies:	
	Certified by the Registry	100
	Under Apostille	200
Other services (including consulting and representation)		
35	Documents delivery / per delivery	60
36	Services escrow-agents – 2% of transaction amount (minimum of 1 000 EUR, a maximum of 10 000 EUR)	2% (from 1 000)
37	Overseas business trip of an employee at the client's request (per day, including arrival and departure dates). Extra costs for accommodation and flight expenses are applied	1 200
38	Expert opinion on tax and legal issues (person/hour)	from 150 to 350
39	Drafting of agreements (is charged on an hourly basis: minimum 1 person/hour of lawyer's work)	from 150
40	Shareholders Agreement drafting per hour (is charged on an hourly basis: minimum 1 000 EUR, maximum 10 000 EUR)	from 1 000
Audit and Book-keeping		
41	Audit and Book-keeping (depending on the company's activities)	from 1 000
Penalties for late payment		
42	Penalties for late payment of annual fees:	
	1 month (% of invoice amount)	10%
	2 months (% of invoice amount)	20%
	3 months (% of invoice amount)	30%
	over 3 months	termination of service



Artem Paleev

Managing Partner

☎ +7 (495) 644-31-23

@ paleev@korusprava.com



Aleksandra Kaperska

Managing Director
Corporate Services

☎ +357 25-58-28-48

@ kaperska@korusprava.com



Irina Kocherginskaya

Managing Director
Tax and Legal Practice

☎ +7 (495) 644-31-23

@ kocherginskaya@korusprava.com

Korus Prava
LAW & TAX

www.korusprava.com