

Korpus Prava

LAW & TAX

MALTA

Registration
and administration
of companies

Schedule of Fees

The logo for Open Mind advising features the word "Open" in a bold, sans-serif font. Below it, the word "Mind" is written in a larger, bold, sans-serif font, with the letters "i" and "n" in a smaller size and positioned between the "O" and "d". A small, stylized leaf icon is placed above the "d". At the bottom, the word "advising" is written in a smaller, bold, sans-serif font.

Open
Mind
advising

No Service description**Cost, €**

The prices exclude VAT

Registration		
1	Company name approval Preparation of documents for company incorporation Filling out of the registration forms Registration of company in the Registrar of Companies in Malta, receipt of the set of Incorporation documents Apostille of documents Issue of Corporate Register and Share Certificate Preparation of Administrative Agreement and Trust Deed Registration with Tax Authority Payment of fees and duties related to the registration	2 000
Nominee and related services		
2	Nominee shareholder (legal entity) / annual*	500
3	Director (legal entity) / annual	1 000
4	Nominee shareholder (physical person) / annual*	1 200
5	Director (physical person) / annual	1 500
6	Secretary service / annual: <ul style="list-style-type: none">Registered officeIncumbency CertificateShare CertificateCorporate RegisterAssistance in communication with the courts, tax authorities, banksSigning of documentsFiling of documentsReceipt and archiving of correspondence	1 780
7	Virtual office	800
8	Opening of a bank account	from 500
9	Opening of a bank account in Malta	1 000
10	Power of Attorney (including notary certification/certified true copy and apostille)	500
Certificates and Incorporation documents		
11	Extract from the Registrar	500
12	Tax Residence Certificate	700
13	VAT Certificate	700
14	Additional set of Incorporation documents under apostille	1 000
15	Additional Memorandum & Articles of Association: <ul style="list-style-type: none">under apostilleno apostille	500 230
16	Additional Incorporation certificates / per certificate: <ul style="list-style-type: none">under apostilleno apostille	150 80
17	Notary certification/certified true copy per document	from 100
18	Apostille per document	from 100

* at least two shareholders

№	Service description	Cost, €
<i>The prices exclude VAT</i>		
Changes in company structure		
19	Change of company activity	1 000
20	Change of company name	1 000
21	Change of company registered office	1 000
22	Change of director	1 000
23	Change of shareholder: transfer of shares within to the same group (belonging to the same client) via an instrument of transfer	1 000
	Change of shareholder: transfer of shares including a transfer to third party (is charged on an hourly basis)	from 5 000
24	Amendments to the Memorandum & Articles of Association	from 500
25	Additional share issue (excluding government fees)	1 000
26	Reduction of share capital (excluding government fees and court costs)	1 000
27	Company liquidation	6 000
28	Company strike off	1 000
29	Company restoration (excluding government fees and court costs)	2 000
30	Company transfer from another service provider	2 000
31	Change of company details / client in bank s records	200
Other registration procedures		
32	Registration of pledge	1 000
33	Registration of pledge with expired registration date (excluding fines and court costs)	5 000
34	Registration of a trademark	from 5 000
35	Company search at the Registrar of Companies	300
Other services (including consulting and representation services)		
36	Documents delivery / per delivery	100
37	Escrow agent services – 2% of the transaction cost (minimum 1 000 Euro, maximum 10 000 Euro)	2% (from 1 000)
38	Overseas business trip of an employee at the client's request / per day per person (including arrival and departure dates). Extra costs for accommodation and flight expenses are applied	1 200
39	Expert opinion on tax and legal issues (person/hour)	from 150 to 350
40	Drafting of agreements (is charged on an hourly basis, minimum 1 person / hour of lawyer's work)	from 150
41	Shareholders Agreement drafting per hour (is charged on an hourly basis, minimum 1 000 Euro, maximum 10 000 Euro)	from 1 000
Audit and Book-keeping		
42	Application for tax refund	from 400
43	Audit and Book-keeping (depends on the company's activities)	from 1 000
Penalties for late payment		
44	Penalties for late payment of annual fees:	
	1 month (% of invoice amount)	10%
	2 months (% of invoice amount)	20%
	3 months (% of invoice amount)	30%
	over 3 months	termination of service



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